



# Eligibility Enrollment/Update

Social Security Number \_\_\_\_\_

Group Name \_\_\_\_\_

Group/Subgroup# \_\_\_\_\_

**Plan Enrollment/Update Information (please indicate type of update and fill in appropriate information)**

Type of Update: New Enrollment  Reinstatement  Change/Correction to Information  Termination of Benefits

Group Transfer  
From: Group/Subgroup# \_\_\_\_\_ To: Group/Subgroup# \_\_\_\_\_ Rate Code Change  
From: \_\_\_\_\_ To: \_\_\_\_\_ Effective Date of Change \_\_\_\_\_ Change is for:  
Subscriber   
Dependent

*Subscriber Information (please complete for all enrollments/updates)*

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_ Check if New Address

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ e-mail address \_\_\_\_\_

Status: Active  COBRA  Retiree  Surviving  Job Title \_\_\_\_\_

Birth Date \_\_\_\_\_ Date of Hire \_\_\_\_\_ Coverage Effective Date \_\_\_\_\_  
MM/DD/YYYY MM/DD/YYYY MM/DD/YYYY

**Enrollment/Corrections to Information (please fill in for spouse/dependents for first-time enrollment or corrections)**

**SPOUSE**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name if different \_\_\_\_\_

Birth Date \_\_\_\_\_ SSN \_\_\_\_\_ Status: Legal  Surviving   
MM/DD/YYYY

**DEPENDENT #1**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name if different \_\_\_\_\_

Birth Date \_\_\_\_\_ SSN \_\_\_\_\_ Status: IRS  Surviving  Disabled   
MM/DD/YYYY

**DEPENDENT #2**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name if different \_\_\_\_\_

Birth Date \_\_\_\_\_ SSN \_\_\_\_\_ Status: IRS  Surviving  Disabled   
MM/DD/YYYY

**DEPENDENT #3**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name if different \_\_\_\_\_

Birth Date \_\_\_\_\_ SSN \_\_\_\_\_ Status: IRS  Surviving  Disabled   
MM/DD/YYYY

**DEPENDENT #4**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name if different \_\_\_\_\_

Birth Date \_\_\_\_\_ SSN \_\_\_\_\_ Status: IRS  Surviving  Disabled   
MM/DD/YYYY

Employee Name \_\_\_\_\_ Employee ID \_\_\_\_\_

I request coverage under my employer's group insurance plan and authorize my employer to make deductions from my earnings of the required contributions, if any, toward the cost of the coverage.

Any person who knowingly and with intent to injure, defraud, or deceive any insurer, files a statement of claim of an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Signature \_\_\_\_\_ Date \_\_\_\_\_